

# Privacy Policy-GDPR statement Henny Jurriëns Foundation

Henny Jurriëns Stichting (HJS) located at Chasséstraat 64, is responsible for the processing of personal data as shown in this privacy statement.

Contact details:

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+ 31 (0) 20 4121510

office@hjs.amsterdam

#### Personal data that we process

Henny Jurriëns Foundation processes your personal data because you use our services and / or because you provide these to us yourself.

Below you will find an overview of the personal data that we process:

- First and last name
- Date of birth
- Address data
- Telephone number
- E-mail address
- Other personal data that you actively provide for example by creating a profile on our website, in correspondence and by telephone
- Bank account number

Special and / or sensitive personal data that we process

Our website and / or service does not intend to collect data about website visitors under the age of 16. Unless they have permission from parents or guardian. However, we cannot check whether a visitor is older than 16. We therefore advise parents to be involved in the online activities of their children, in order to prevent data about children being collected without parental consent. If you are convinced that we have collected personal information about a minor without that permission, please contact us at <a href="mailto:office@hjs.amsterdam">office@hjs.amsterdam</a> and we will remove this information.

# For what purpose and on what basis we process personal data Henny Jurriëns Foundation processes your personal data for the following purposes:

- Handling your payment
- Sending our newsletter
- To be able to call or e-mail you if this is necessary to be able to perform our services
- Inform you about changes to our services and products
- Offer you the possibility to create an account
- To deliver services and / or products to you



The basis for the processing of your personal data is the implementation of the agreement that we conclude with you when you purchase our services or products.

If we intend to process personal data from you that are not related to the implementation of the agreement, we will ask for your permission before we start this processing.

#### Automated decision making.

The Henny Jurriëns Foundation does not make decisions based on automated processing about matters that can have (significant) consequences for people. These are decisions that are made by computer programs or systems, without a person (such as an employee of the Henny Jurriëns Foundation) in between.

## How long we keep personal data.

Henny Jurriëns Foundation does not store your personal data for longer than is strictly necessary to realize the purposes for which your data is collected. We use the following retention periods for the following (categories) of personal data:

Category	Retention period	Reason
Personal details / address e-mail address / telephone number		To be able to reach you when handling services
Other personal data that you actively provide		To give you the opportunity to save this data elsewhere
Bank account number / name	7 years	To comply with tax legislation

#### Sharing of personal data with third parties;

Henny Jurriëns Foundation only provides personal data to third parties and only if this is necessary for the implementation of our agreement with you or to comply with a legal obligation.

#### Cookies, or similar techniques, that we use

The Henny Jurriëns Foundation website uses only technical and functional cookies. A cookie is a small text file that is stored on your computer, tablet or smartphone when you first visit this website. The cookies we use are necessary for the technical operation of the website and your ease of use. They ensure that the website works properly and, for example, remember your preferences. We can also use this to optimize our website. You can opt out of cookies by setting your internet browser so that it no longer stores cookies. In addition, you can also delete all information that was previously saved via the settings of your browser.



## View, modify or delete data

You have the right to view, correct or delete your personal data. In addition, you have the right to withdraw your consent for data processing or to object to the processing of your personal data by the Henny Jurriëns Foundation and you have the right to data transferability. This means that you can submit a request to us to send the personal data that we hold about you in a computer file to you or another organization mentioned by you.

You can send a request for access, correction, deletion, data transfer of your personal data or request for withdrawal of your consent or objection to the processing of your personal data to <a href="mailto:office@his.amsterdam">office@his.amsterdam</a>

To ensure that the request for inspection has been made by you, we request that you send a copy of your proof of identity with the request. Make in this copy your passport photo, MRZ (machine readable zone, the strip with numbers at the bottom of the passport), passport number and Citizen service number (BSN) black. This is to protect your privacy. We will respond to your request as quickly as possible, and within four weeks at the latest.

The Henny Jurriëns Foundation would also like to point out that you have the possibility to file a complaint with the national data protection authority, the Dutch Data Protection Authority. You can do this via the following link: <a href="https://autoriteitpersoonsgegevens.nl/en">https://autoriteitpersoonsgegevens.nl/en</a>

#### How we protect personal data

The Henny Jurriëns Foundation takes the protection of your data seriously and takes appropriate measures to prevent abuse, loss, unauthorized access, unwanted disclosure and unauthorized changes. If you have the impression that your data is not properly protected or there are indications of abuse, please contact us at: <a href="mailto:office@his.amsterdam">office@his.amsterdam</a>